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MATERIAL RECEIVING REPORT

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REPORT SAMPLE

SAMPLE PROJECT
AAAA INDUSTRIES

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M.R.R.: G-011

Receipt of safety materials

RECEIVED BY: JOSE STACKER
DELIVERY DATE: June 25, 1999
SHIPMENT STATUS: SHIPMENT COMPLETE
Q.A. REQUIRED? NO
PURCHASE ORDER: 000.G021 SAFETY EQUIPMENT

DELIVERED BY: BOB DRIVER
CARRIER: HAROLDS HAULING
PACKING LIST: 654-321
FREIGHT BILL: 987654-32-11
SUPPLIER: Alameda Fire Extinguishers

TAG ID AND DESCRIPTION	ITEM NUMBER	UNIT	Q U A N T I T Y			WAREHOUSE NUMBER	BIN NUMBER	REMARKS
			SHIPPED	RECEIVED	MISSING			
000.GN.023 SAFETY EQUIPMENT	4	EA	4	4	0	BLDG 06	G	REIVED PARTIAL SAFETY EQ TO BLDG 06
000.GN.023 SAFETY EQUIPMENT	4	EA		0	0			
000.GN.023 SAFETY EQUIPMENT	5,6,	EA		3	3	WHSE 1	35-11	REIVED PARTIAL SAFETY EQ TO WHSE 1

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SHIPMENTS RECEIVED

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ITEM	TAG ID	DESCRIPTION	SHIPMENT ID	DELIVERY DATE	WAREHOUSE NUMBER	BIN NUMBER	UNIT	Q U A N T I T Y		
								ORDERED	SHIPPED	RECEIVED

PURCHASE ORDER: 000.G021 SAFETY EQUIPMENT
SUPPLIER: Alameda Fire Extinguishers

	110.ZM.001	DUST SUPPRESSION SYSTEM					F	1	1	0
	G-012	Receipt of safety materials #2	SH-012	07/15/1999			F		1	0
4	000.GN.023	SAFETY EQUIPMENT					EA	0	0	4
	G-011	Receipt of safety materials	SH-012	06/25/1999	BLDG 06	G	EA		0	4
	G-011	Receipt of safety materials	SH-012	06/25/1999			EA		0	0
5,6,	000.GN.023	SAFETY EQUIPMENT					EA	0	0	3
	G-011	Receipt of safety materials	SH-012	06/25/1999	WHSE 1	35-11	EA		0	3

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PURCHASE ORDERS RECEIVED

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ITEM NUMBER	TAG ID	DESCRIPTION	UNIT	Q U A N T I T Y			WAREHOUSE NUMBER	BIN NUMBER	REMARKS
				ORDERED	SHIPPED	RECEIVED			

PURCHASE ORDER: 000.G021 SAFETY EQUIPMENT
SUPPLIER: Alameda Fire Extinguishers

REPORT ID: G-011	Receipt of safety materials								DELIVERY DATE: 06/25/1999	STATUS: SHIPMENT COMPLETE
4	000.GN.023	SAFETY EQUIPMENT	EA	2	2	4	BLDG 06	G		REIVED PARTIAL SAFETY EQ TO BLDG 06
4	000.GN.023	SAFETY EQUIPMENT	EA	2	2	0				
5,6,	000.GN.023	SAFETY EQUIPMENT	EA	2	2	3	WHSE 1	35-11		REIVED PARTIAL SAFETY EQ TO WHSE 1
REPORT ID: G-012	Receipt of safety materials #2								DELIVERY DATE: 07/15/1999	STATUS: SHIPMENT COMPLETE
110.ZM.001	DUST SUPPRESSION SYSTEM		F	1	1	0				

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PICK TICKET

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PICK TICKET: G-035

ISSUED BY: JOSE STACKER
ISSUE DATE: June 26, 1999

PICK UP FIRST AID KITS FOR JOB TRAILOR

RECEIVED BY: MARTIN TAPER
CONTRACTOR: AL'S EARTHWORK

TAG ID	DESCRIPTION	UNIT	Q U A N T I T Y			WAREHOUSE NUMBER	BIN NUMBER	REMARKS
			REQUESTED	ISSUED	DENIED			
000.GN.023	SAFETY EQUIPMENT	EA	2	2	0	WHSE 1	35-11	ISSUE 2 FIRST AID KITS FOR THE PROJECT TRAILOR

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WAREHOUSE MATERIAL AND EQUIPMENT INVENTORY

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RECEIPTS AND TICKETS AND ADJUSTMENTS

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TAG ID	DESCRIPTION	QUANTITY	UNIT	WAREHOUSE	BIN
WAREHOUSE: BLDG 06					
000.GN.023	SAFETY EQUIPMENT	4	EA	BLDG 06	G

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WAREHOUSE MATERIAL AND EQUIPMENT INVENTORY

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TAG ID	DESCRIPTION	QUANTITY	UNIT	WAREHOUSE	BIN
WAREHOUSE: WHSE 1					
000.GN.023	SAFETY EQUIPMENT	0	EA	WHSE 1	35-11

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MATERIAL AND EQUIPMENT INVENTORY LOCATIONS

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WAREHOUSE	BIN	QUANTITY	UNIT
000.GN.023 SAFETY EQUIPMENT			
BLDG 06	G	4	EA
WHSE 1	35-11	0	EA

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MATERIAL AND EQUIPMENT INVENTORY SCHEDULE

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TAG ID AND DESCRIPTION	P.O., DESCRIPTION, AND SHIPMENT	UNIT	STATUS	DELIVERY	QUANTITY	TOTAL
000.GN.023	SAFETY EQUIPMENT	EA	INVENTORY		4	4
000.G021	SAFETY EQUIPMENT	SH-012	ORDERED	07/14/1999	2	6
110.M001	PRIMARY CRUSHER	SH-011	ORDERED	08/20/1999	0	6

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MATERIAL AND EQUIPMENT TRANSACTIONS

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TRANSACTION DATE	TYPE	F R O M WAREHOUSE	BIN	T O WAREHOUSE	BIN	QUANTITY	UNIT	REMARKS	
TAG NUMBER: 000.GN.023 SAFETY EQUIPMENT									
06/25/1999	RECEIVE			WHSE 1	35-11	3	EA	REIVED PARTIAL SAFETY EQ TO WHSE 1	
06/25/1999	RECEIVE			BLDG 06	G	4	EA	REIVED PARTIAL SAFETY EQ TO BLDG 06	
06/26/1999	TICKET	WHSE 1	35-11			-2	EA	ISSUE 2 FIRST AID KITS FOR THE PROJECT TRAILOR	
06/27/1999	TICKET	WHSE 1	35-11			1	EA	RETURN ONE FIRST AID KIT	
06/30/1999	ADJUST	WHSE 1	35-11	BLDG 06	G	0	EA	MOVE TO CORRECT LOCATION	
TAG NUMBER: 000.GN.023 SAFETY EQUIPMENT							6	EA	

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MATERIAL AND EQUIPMENT SUMMARY

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TAG ID	DESCRIPTION	UNIT	RECEIVED	TICKETS	ADJUSTS	INVENTORY	OUTSTANDING	B O M
000.GN.023	SAFETY EQUIPMENT	EA	7	-3	-1	3	4	7
110.BN.001	100 s ton capacity CS construction with A.R. wear liners Grizzly bars : Welded abrasion resistant steel constructed on top of the bin. Grizzly bar 12 " effective openings	F	0	0	0	0	0	0
110.CR.001	Capacity: 100 stph Type: Single toggle jaw crusher Duty: To crush minus 12 " silica flux to 80% passing minus 3"	F	0	0	0	0	0	0
110.MC.004	MOTOR CONTROL CENTERS, 460 V, NEMA 12	F	0	0	0	0	0	0
110.SC.001	Capacity: 100 stph Duty: To seperate minus 3" fines and feed jaw crusher.	F	0	0	0	0	0	0
110.ZM.001	DUST SUPPRESSION SYSTEM	F	0	0	0	0	0	0
F	FREIGHT		0	0	0	0	0	0
M	MANUALS		0	0	0	0	0	0
T	SALES TAX		0	0	0	0	0	0

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BILL OF MATERIALS

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TAG ID	DESCRIPTION	CATEGORY	QUANTITY	UNIT	REMARKS
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AREA:

B.O.M.: G011 FIRST DELEVERY OF FIRST AID EQUIPMENT
000.GN.023 SAFETY EQUIPMENT

7 EA